

# SOUTH CENTRAL COMMUNITY FOUNDATION

*Annual Grant Cycle*

OPEN JUNE 1 - DUE AUGUST 31

1

## View Grant Opportunities

Visit [www.sccfks.org](http://www.sccfks.org) and select the grant opportunities tab. As a reminder, organizations can apply for multiple grants as long as they are for different projects or programs.

2

## Create a Grant Account

Select the red Portal Login button to view our grant portal. On the log in page, select Create New Account and fill out your general information. You will need your organization's Tax ID number to create an account.

3

## Ready to Apply?

Select Apply in the top left corner. This will bring up a list of grant opportunities. You will then select the blue Apply button next to the grant opportunity you would like to apply for.

4

## Overview of Application

The grant application will ask you to answer some basic questions such as how you plan to spend your grant dollars, the need and impact of the grant, and to upload your grant budget.

5

## Submit Grant Application

Once all questions are answered, click submit. Staff will review your application and notify you if there are any areas that need clarification or more documentation needed to help the selection committee.

6

## How Will You be Notified?

You will receive a letter in the mail by mid-October notifying you of the selection committee's decision. If awarded, you will need to attend the county grant ceremony. If you are not selected, we encourage you to apply again next year!

QUESTIONS? CONTACT THE FOUNDATION AT:



[www.sccfks.org](http://www.sccfks.org)



(620) 672-7929



[hannah@sccfks.org](mailto:hannah@sccfks.org)